FACTS Family Experience

One Login for FACTS Family Portal and FACTS Payment Plans

As our school continues through the year, we're excited to share a more convenient way to access your FACTS account for both Family Portal and Payment Plans with only one sign on. You will now be able to access your payment plans and other financial information directly from FACTS Family Portal!
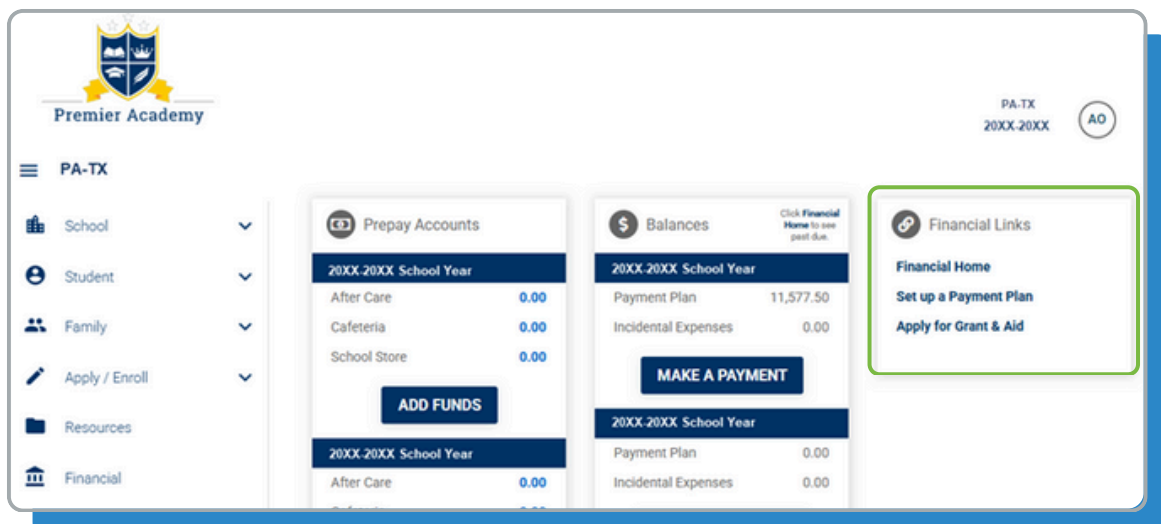
LOGGING IN WITH FACTS FAMILY PORTAL

1. From FACTSmgt.com, click **Log In Here > For Families > Family Portal Login**.
2. Type our school's **District Code**.
3. If you have previously logged in to Family Portal, type your **Username** and **Password.**
   OR
   If this is your first time logging in to Family Portal, click **Create Account** and setup your account using the email on file with the school.

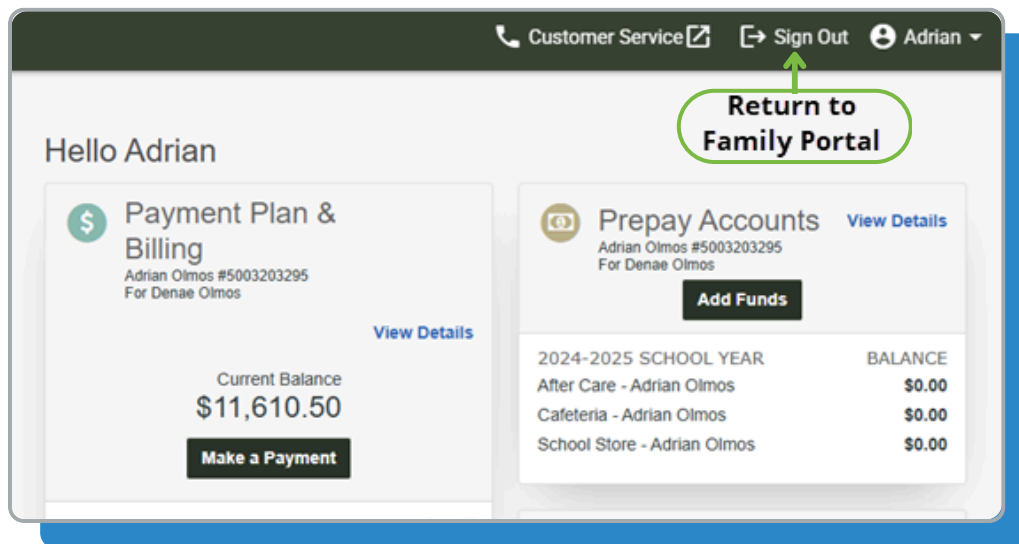## ACCESSING YOUR PAYMENT PLANS AND FINANCIAL INFORMATION

1. Click the **Financial** tab from the left menu.
2. Click **Financial Home** to access the Financial Dashboard.
   - All financial details, payment schedule, transaction list, and balance summary for the Payment Plan and Incidental Expense balances display.
   - Your demographic data will now be updated through the FACTS Family Portal.

APPLYING FOR GRANT & AID

There is one exception to the single sign on experience. Families filling out Grant & Aid applications must use a separate login. To apply or review your past Grant & Aid applications:

1. From FACTSmgt.com/aid

    OR

    From FACTS Family Portal click **Financial > Apply for Grant & Aid.**

2. Click **Sign in.**

    OR

    Create an Account.